

## **Environmental Policy**

Sustainable Planning and Design Studio Ltd.

**SPDSTUDIO**  
SUSTAINABLE . PLANNING . DESIGN



**RIBA**   
Chartered Practice

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**1.0 SPD Studio Environmental Policy**

SPD Studio Ltd. is committed to providing a quality service in a manner that ensures a safe and healthy workplace for our employees, visitors, and minimises our potential impact on the environment.

We will operate as a minimum, in compliance with all relevant environmental legislation and we will strive to use pollution prevention and environmental best practices in all we do.

## 2.0 Our Workplace

The SPD Studio office seeks to be an example of how low carbon, sustainable and environmentally responsible and proactive principals can be enacted effectively. In order to help communicate this message, we strive to undertake the following across all our offices:

- Integrate the consideration of environmental concerns and impacts into all of our decision making and activities
- Promote environmental awareness among our employees and encourage them to work in an environmentally responsible manner, such as working electronically wherever it is safe and secure to do so, while ensuring that all key information is fully and securely backed up
- Reduce waste through re-use and recycling and by purchasing recycled/ recyclable, or refurbished equipment, products and materials
- Ensure responsible disposal of remaining unavoidable waste
- Promote efficient use of space heating/lighting, equipment, materials and resources, including water, electricity, raw materials, and other resources, particularly those that are non-renewable
- Purchase and use environmentally responsible products accordingly
- Include energy efficiency as one of the selection criteria when purchasing new equipment
- Avoid unnecessary use of hazardous materials and products, seek substitutions when feasible, and take all reasonable steps to protect human health and the environment when such materials must be used, stored and disposed of
- Communicate our environmental commitment to clients, customers and the public and encourage them to support it
- Strive to continually improve our environmental performance and minimise the social impact and damage of activities by periodically reviewing our environmental policy in light of our current and planned future activities
- Use public transport or walking in preference to travel by car wherever possible and effective
- Train, educate and inform our employees about environmental issues that may affect their work.

### 3.0 Our Designs

SPD Studio Ltd. recognises that the products of our designs will have far more environmental impact than our own operations. Therefore, we are further committed to exercising our professional skills in such a way as to minimise environmental impact in so far as this is possible within the instructions received from our clients. We are committed to:

- Raise awareness of clients about sustainability and environmental protection, and help the members of the design team to develop a shared vision of environmental aspirations
- Ensure as far as possible that building projects are supported by a travel plan that promotes sustainable travel choices through public transport and cycling provision
- Assess sites for their ecological value, and ensure building makes best use of the natural features of the site
- Ascertain the potential for local power generation from renewable energy sources locally or on site
- Ensure that biodiversity is protected or enhanced
- Ensure that building services are inherently efficient and controllable
- Minimise the use of construction materials and specify materials and components with the optimum balance between environmental impact and performance in use
- Design to utilise materials with low embodied energy and to minimise waste and pollution
- Consider deconstruction, re-cycling and promote brownfield sites
- Provide support and advice to staff, suppliers, and other stakeholders on environmental matters relating to our operations and ensure that all staff and subcontractors are made aware of this policy and associated procedures concerning our impact on the environment.

Print name:

Signature:

Position:

Date: